

Shared Harvest Foodbank, Inc
Board of Trustees Conflict of Interest Policy

The following statement establishes a conflict of interest policy regarding Board members and staff of Shared Harvest Foodbank:

- A. Members of the board shall not personally benefit as a result of their board involvement except for payment of fees and related expenses for their attendance at national foodbank conferences or by other resolution of the Board. The purpose of this provision is to prevent board members from acting primarily on the basis of financial self interest and to prevent Shared Harvest Foodbank (SHF) from operating in a manner that favors certain board members to the detriment of others.
- B. In the event that the board considers an issue that involves the financial relations between SHF and a member of the board, the board member will disclose to the board the financial relationship that s/he has with respect to the issue. The board member shall also refrain from voting on the matter.
- C. Board members who serve as an employee or volunteer in a decision making capacity on behalf of an organization which SHF is working with or transacting business with will inform the Board Chair and the Executive Director as to their involvement in that organization.
- D. This conflict of interest policy applies to board member's immediate family as well as themselves.
- E. Staff and their current spouse, if applicable, are restricted from serving as voting members of the board, and former staff members are restricted as voting members for a period of two years from the date of their separation from SHF.
- F. Staff shall not engage in any outside activity or employment which involves the direct or indirect use of information obtained as an employee of SHF which would provide financial gain to him/herself or a member of their immediate family without the express consent of the Executive Director. The Executive Director will not similarly act without the express consent of the Board Chair.

Unanimously adopted by the Board of Trustees of Shared Harvest Foodbank, Inc at their regularly scheduled meeting on October 29, 2003.

Signed:

_____ Date: _____